



UCCOGS
Union County

The Union County Chapter, Ohio Civil War Families of Union County, Ohio Application

Date Received	_____
Fee Paid	_____
Check Number	_____
Membership Year	_____
(For UCCOGS Use Only)	

The Union County Chapter, OGS; P. O. Box 438; Marysville, OH 43040-0438

Applicant's name _____
Given Middle Maiden Surname

Street Address _____

Town, State, +4 Zip Code _____ County _____

E-mail Address _____ Telephone Number _____

If this is a supplemental application, give your Union Co. Ohio Civil War Families member number: _____

INSTRUCTIONS TO THE APPLICANT, SPECIFICATIONS AND RULES OF EVIDENCE begin on page 10.

(For UCCOGS Use Only)

Name of Soldier (Direct Ancestor and/or Collateral Relative)	Dates served in the Civil War	Military Unit	County of Residence in Ohio	Date Approved	CWFUC Number

Certification:

I do hereby swear/attest that the statements set forth in this application are true to the best of my knowledge and belief.

Signature of Applicant _____ Date: _____

(This application may be signed and submitted by the person who has researched and compiled the lineage for the applicant.)

Approved by: (For UCCOGS Use Only)

Civil War Families of Union County Ohio Chairperson	Date Accepted	CWFYCO No.

Civil War Families of Union County—Direct Ancestor Application

1. I, _____
First Middle and/or Maiden Name Surname

was born on _____ at _____
City /County/ State

married to: _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

2. I am the child of _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

and spouse _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

married on _____ at _____
City /County/ State Doc #

3. The said _____ is the son daughter
Doc #

of _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

and spouse _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

married on _____ at _____
City /County/ State Doc #

4. The said _____ is the son daughter
Doc #

of _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

and spouse _____
Doc #

born on _____ at _____
City /County/ State Doc #

died on _____ at _____
City /County/ State Doc #

married on _____ at _____
City /County/ State Doc #

Civil War Families of Union County—Direct Ancestor Application

5. The said _____ is the son daughter
of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
and spouse _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
6. The said _____ is the son daughter
of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
and spouse _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
7. The said _____ is the son daughter
of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
and spouse _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
8. The said _____ is the son daughter
of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
and spouse _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State

Military Service Documentation—Direct Ancestor

Please number and describe below the documentation of Civil War service for the direct ancestor(s) submitted on this application. When numbering, be sure not to repeat numbers used on the separate application Document List. **Please use a separate sheet for each ancestor listed on page one of this application.**

Applicant’s name _____ Date _____

<p>Document Number</p>	<p>Document Description Please include a brief description of your document, <i>i.e.</i> <i>John Smith pension file application</i>. The document citation must appear on the front of your submitted document. The document number must appear in the upper right-hand corner of your submitted document and on any line of the application for which that document serves as proof.</p>

Civil War Families of Union County—Collateral Relative Application

Number 1 below is my collateral Civil War relative. Number 2 below is my direct ancestor who is the sibling of number 1.

I, _____, am number _____ below.

First Middle and/or Maiden Name Surname Doc #
(When you have reached yourself on the application, please put that generation number in the space provided here.)

1. _____

<small>First</small>	<small>Middle and/or Maiden Name</small>	<small>Surname</small>	<small>Doc #</small>
born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
and spouse _____			Doc #
			Doc #
born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
married on _____	at _____		Doc #
		<small>City /County/ State</small>	

The said _____ was the brother sister _____ Doc #

2. o f _____
Direct Ancestor

born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
who married _____			Doc #
			Doc #
born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
married on _____	a t _____		Doc #
		<small>City /County/ State</small>	

3. The couple listed in #2 were the parents of _____ Doc #

born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
who married _____			Doc #
			Doc #
born on _____	a t _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
married on _____	at _____		Doc #
		<small>City /County/ State</small>	

4. The couple listed in #3 were the parents of _____ Doc #

born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
who married _____			Doc #
			Doc #
born on _____	at _____		Doc #
		<small>City /County/ State</small>	
died on _____	at _____		Doc #
		<small>City /County/ State</small>	
married on _____	at _____		Doc #
		<small>City /County/ State</small>	

Civil War Families of Union County—Collateral Relative Application

5. The couple listed in #4 were the parents of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
who married _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
6. The couple listed in #5 were the parents of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
who married _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
7. The couple listed in #6 were the parents of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
who married _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State
8. The couple listed in #7 were the parents of _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
who married _____ Doc #
born on _____ at _____ Doc #
City /County/ State
died on _____ at _____ Doc #
City /County/ State
married on _____ at _____ Doc #
City /County/ State

Military Service Documentation—Collateral Relative

Document Number	Document Description

Civil War Families of Union County, Ohio

INSTRUCTIONS TO THE APPLICANT, SPECIFICATIONS AND RULES OF EVIDENCE

Instructions to Applicant:

Please read **Lineage Society Rules and Application Procedures** before completing and submitting this application. Do not write in shaded areas. Fill in sections on this page. Document your direct ancestor and/or collateral lines on the Direct Ancestor and/or Collateral Relative forms provided. Type or hand-print all information. On the separate "Document List," list proof documents that accompany the application. Write specific document number(s) at the end of each application line to indicate source(s) of information. A typed, numbered list of source documents may be substituted for the Document List page. List military service documentation in the spaces provided at the end of the Direct Ancestor and/or Collateral Relative sections.

Any new or supplementary applicant must be a current member of the Union County Chapter of The Ohio Genealogical Society. A non-refundable \$15 application fee must accompany the initial application. *There is no fee for supplemental applications.* The application and accompanying documents become the property of the Union County Chapter of The Ohio Genealogical Society.

Your application will be reviewed by the certification committee. They may request further information before approving your application. If so, your application will be held until additional information is supplied.

When you are satisfied that all the information is correct and supported by suitable proof fill out the official form. Make copies of the completed application and all materials to be submitted for your files. Mail application(s) and fees to:

**The Union County Chapter, OGS
P. O. Box 438
Marysville, OH 43040-0438**

Specifications:

Any member of the Union County Genealogical Society, OGS Chapter, Inc., who is a direct descendent, or a collateral descendent, of any person who served in the Civil War, for the Union or the Confederacy, is eligible to become a member of the Civil War Families of Union County, Ohio. The person must have lived in or served in Union County at some time. Service does not have to have occurred in Ohio. "Squirrel Hunter" and "Spies", male or female, are also eligible.

You must submit an application and the documents that prove the relationship. There must be documentation for each generation, including yours, your parents, grandparents, etc.

Approval will come from the Civil War Families of Union County, Ohio committee. A \$5.00 fee will be charged for replacement certificate or pin.

Rules of Evidence

PLEASE TAKE THE TIME TO READ AND BECOME FAMILIAR WITH THESE RULES.
FOLLOW THEM CAREFULLY WHEN YOU PREPARE YOUR PAPERS.

1. The nature of the evidence submitted as proof in all applications shall be sufficient to prove that the applicant is directly descended from the Civil War ancestor(s), or a collateral relative who shares the same direct line.
2. Documentation **must** be provided for each date listed, even if only an approximation (i.e. born c. 1780-1790 as per 1830 census).
3. **Primary** or collateral evidence from vital statistics, courthouse or other government records, church records, school records, etc., are usually considered excellent proof.
4. **Secondary** evidence such as census records, newspaper clippings, old letters, Bible or other family records, contemporary to the facts reported are considered almost as credible.

5. Circumstantial evidence, implied facts or hearsay are **NOT** accepted as proof unless backed up by primary or secondary evidence.
6. Oral, written, or published family traditions may be wrong and are not accepted as proof.
7. Printed or manuscript genealogies, genealogical records or compilations, family group sheets and charts, family reunion records and similar material are not considered proof. Unsupported information from an amateur or a professional genealogist is not acceptable including such records printed in any genealogical, historical, online publication/database.
8. Lineage papers, accepted or unaccepted, from other patriotic or hereditary societies by themselves are not considered proof. The document copies which were used to prove the lineage might be considered proof if they follow these rules.
9. Material authored by the applicant or a member of his or her family cannot be considered as proof.
10. Documents used as proof must, either alone or in conjunction with other acceptable documents, actually state the fact being proved.

Examples of implied proof which are **NOT** acceptable are:

- A. Unnamed individuals in court records as "heirs" or "heirs-at-law" unless it is known that the applicable laws at the time included only bloodline descendants.
 - B. Census records which show the name of the head of the family only, along with numbers of family members or others by age group, prove only the family head is actually named. Next door or close neighbors on a census or tax record do not prove any relationship by themselves.
 - C. A father is not proved as being in an area just because his child was born there. The birth only proves the mother was there!
 - D. Blood descent is not necessarily proved by owning the same land as an earlier owner by the same name, whether the land was inherited or purchased.
11. Documents written or printed in a foreign language must be accompanied by a translation into English and the translation certified as a "true translation: by the translator (not the applicant or a family member).
 12. Old letters or family records can be accepted as proof for only the facts that the writer could logically know as contemporary knowledge. Identification of the writer and the date is necessary.
 13. Land or tax records are acceptable only if they specify that the individual resided within the present day boundaries of Union County.
 14. Female ancestors must be identified by their maiden name and any "also known as" names used while serving in the Civil War (i.e. Mrs. Constance (Abbott) Smith might have been known as "Lillie Valley" while serving as a spy.)
 15. A direct line from the applicant to the Civil War ancestor must be proved at every step. When proving a collateral relative a direct line from the applicant to the parents of the collateral relative (remember that your direct ancestor is the brother or sister of the collateral relative).
 16. All proof documents must state their source. Proof is required for each date listed. Bible records must include a photocopy of the title page with publication date and current owner's name and address.
 17. Typed, handwritten, or printed copies of original documents must be certified as a "TRUE COPY" by a courthouse or other official. An applicant or member of his or her family cannot certify a document as a "TRUE COPY". Photocopies of original documents are acceptable "as copied" if there are no changes to the original.
 18. Married female applicants must include a copy of their marriage record to prove their change of name.
 19. Photocopies of tombstones are acceptable for proof of birth and death dates and for relationships actually stated **on the stone**. Published compilations or tombstone readings are acceptable if no additional information has been added that is not actually on the stone.
 20. **Remember**, a statement is not necessarily true just because it is in print or on the internet.

CHECKLIST

1. Have you typed or printed neatly all necessary information?
2. Verified that the individuals' numbers from the membership application form and the official application is the same as the number on the back of each proof document?
3. Did you cite the sources for each document on the back of each sheet?
4. Is your name on the back of each document?
5. Have you included copies of your own birth and marriage records? If you have changed your name, each name change requires legal documentation.
6. Are proofs of birth and marriage (death where applicable) for your parents and grandparents included?
7. Is there proof of every generation's parentage with the documents (i.e. does the proof establish the child of the family for every generation)?
8. Have you included documentation for the Civil War ancestor's service?
9. Have you used a red pen to underline the significant parts of each document (where necessary)?
10. Is your name on the front page of the membership application form printed exactly the way you want it to appear on your certificate?
11. Have you enclosed the application fee of \$15.00? Make check payable to **Union County Chapter of the Ohio Genealogical Society** or to **Union County Chapter, OGS**.

For your own records, it is wise to make a complete duplicate set of all material you have submitted as you may wish to rely on a supporting document for another lineage society.